

AGREEMENT OF APPRENTICESHIP

I _____ understand that I am entering into a contractual agreement with **Your Dealership**. I agree to work within the capacity of a Mechanical Technician's Assistant for a period of _____ months. During this period of time I will adhere to all employee rules, policies and safety procedures. I understand that I will be responsible for my actions as an employee and I am subject to any/all appropriate disciplinary actions. I will be paid as an Assistant, at a predetermined rate of pay based upon my experience, training and rate of work. I will be mentored by a senior technician and my progress evaluated on a regular basis.

Additionally, I understand that I will be issued a basic set of tools and/or tool box at the beginning of my apprenticeship. The care and safekeeping of these tools will become my personal responsibility. Any theft, loss and/or damage will be my responsibility to replace. I understand that at the successful conclusion of my apprenticeship I will retain full ownership of all of the tools and/or tool box at no additional cost to me.

My work will be in 'trade' for a monthly share of the total value of the tools and/or box.

However, in the event that I am terminated or elect to discontinue my employment with **Your Dealership**, I will be financially responsible for any remaining value of the tools and/or tool box; including the replacement of all missing items.

The total tools, and/or toolbox value of \$_____, will be prorated by the number of months of my apprenticeship and deducted on a monthly basis. I will be financially responsible for the remaining value and any replacement costs at the time of my departure.

***Example:** Total value of tools & box = \$3000.
Apprenticeship = 18 months.*

\$3000 divided by 18 months work = \$166.70 deduction from the total cost each month.

- If I leave after 8 months – $8 \times \$166.70 = \1333.60 . $\$3000 - \$1333.60 =$ I would owe \$1666.40 cash!*
- If I stay for the full term of this agreement – $18 \text{ months} \times \$166.70 = \$3000$. (I now own a set of professional tools!)*

I understand that if I choose for an early departure from **Your Dealership** I have been advised and understand that any remaining costs for tools, box, uniforms, equipment, and/or replacement of missing items, etc., will be deducted from any remaining funds due me for my work; and I agree to authorize this transaction from my last pay check. Any expenses beyond the amount in which I have earned in payroll compensation, will become my personal responsibility to repay. Additionally, I understand that I will be required to pay all legal and administrative costs for both parties should such action be necessary to satisfy a disagreement with this contract and/or retrieve tools/tool box.

I understand that this is not an employment contract. I am accepting the privilege of an apprenticeship at **Your Dealership** for a predetermined time. I will act in a manner and within the policies as other employees while fulfilling my agreed obligations. At the conclusion of my predetermined apprenticeship, I agree to resign from my employee position with **Your Dealership**. I understand that any future employment within the organization will be at the discretion of the management.

Sign _____ Date _____

Print Name _____

Permanent Address _____

Telephone _____

Your Dealership

Representative _____ Date _____

Notary